



May 21<sup>st</sup>, 2025

Dear Homeowners of Chalk Hill,

**As the Managing Agent for Chalk Hill Homeowners Association, Inc. we are pleased to announce that Pool Season is Here and the Community Pool will open Saturday, May 31<sup>st</sup>. You can now proactively start submitting your pool access request online. Please remember to register as a homeowner in your Associations Website if you have not done so. Once your request has been submitted our team will start working on processing your order. We will send out the pool key via USPS Priority Mail and will also provide you with an email with your USPS tracking number.**

**We have created a temporary community access code so you may enjoy your new pool as of May 31<sup>st</sup>. Please note this access code will be temporary, and will have a deactivation date of Monday, June 30, 2025. This is done efforts to give everyone enough time to submit their requests online, and time for our Access Department to process those requests as quickly as possible.**

**Note: Your first key will be free of charge. Any additional or replacement key in the future will have a \$25 charge.**

**Temporary Community Access Code: 4570**

Homeowners can request a pool key card required for access/entry here:

<https://chalkhillhoa.com/homepage.aspx>

Should you have any questions regarding this matter, you may submit your inquiry via the “Contact Us” tab on the Association’s website <https://chalkhillhoa.com/homepage.aspx> and an Essex representative will respond promptly.

**Note: If you need your account number please submit a Web Submission.**

Sincerely,  
Essex Association Management, LP  
On behalf of Chalk Hill Homeowners Association, Inc.